

# Village of Rio Grande

174 East College Ave. PO Box 343 Rio Grande, OH 45674  
(P) 740-245-5089 (F) 740-245-1704 website: rgvillage.com

## OUTSIDE WATER LEAK SEWER CREDIT APPLICATION

Please submit to:  
Village of Rio Grande, Water/Sewer Dept.  
PO Box 343  
174 East College Ave.  
Rio Grande, OH 45674

A sewer adjustment may be available for an outside water leak. If a customer qualifies, a sewer adjust will be calculated using the customer's preceding three months sewer use average.

Application Date: \_\_\_\_\_

Account Number: \_\_\_\_\_

Service Address: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date leak was discovered: \_\_\_\_\_

*I wish to receive an adjustment on my Village of Rio Grande Sewer account for an outside leak at the above location. The water did not enter the sanitary sewer system.*

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

### OFFICE USE

Date received: \_\_\_\_\_  
Previous 3 month gallon average: \_\_\_\_\_  
Date office was notified: \_\_\_\_\_

Billing cycle: \_\_\_\_\_  
Prepared by/date: \_\_\_\_\_

### OFFICE FIELD USE

Date Confirmed: \_\_\_\_\_

Confirmed by/date: \_\_\_\_\_